

VII. BID FORM

The undersigned hereby declares that the instructions and specifications have been carefully examined and that **TRUCK TRANSPORT AND TANK WAGON DELIVERIES OF UNLEADED GASOLINE AND DIESEL FUEL** will be furnished to the Cooperative for the prices set forth in this bid. It is understood and agreed that all bids are **F.O.B. DESTINATION** and shall remain in effect for at least ninety (90) days from the date of the bid opening to allow for award of bid. Unit prices and factors prevail, and the cooperative will correct extension errors. Bid prices shall remain firm for the two-year contract beginning on **February 1, 2024 through January 31, 2026** and an additional two year extension upon mutual consent.

Enclose the written policy you have in place for times of disaster or declared emergencies.

Realistic delivery time in hours: 24-48 hours

List 24/7 emergency contact and number: 734-946-2199 , ext. 8 or orders@rka.com

Indicate split order charges, if any: \$50

Bid Bond (\$5,000) included? N/A

MSDS included? Yes

Did you complete the new Taxes and Surcharges Form? Yes

Are purchasing cards accepted? Which ones? No.

I hereby state I have read, understand and agree to be bound by all terms of this bid document and certify I have downloaded all documents/addendums associated with this bid from the MITN website.

Company RKA Petroleum Companies Inc.

Address 28340 Wick Rd.

City/State/Zip Romulus, MI 48174

Representative/Title Kerry Rehbine - Cheif Revenue Officer

Telephone/Fax 734-946-2199

E-Mail Address/Website www.rka.com

Terms Net 30 Days

Signature/Date Kerry 11/7/23

This form **must** be completed and returned with your bid.

VII. BID FORM — TRUCK TRANSPORT

Do not include any governmental taxes or surcharges in the pricing below. Complete the attached Per Gallon Taxes & Surcharges Form and identify any and all governmental per gallon taxes and surcharges that will be added to the price per gallon listed below to arrive at the delivered total price per gallon to the Cooperative member.

	Est. Usage*	OPIS Rack Average on 10/27/23	Additive Cost Per Gal	Bid Factor ±	Total Price/gallon	Ext. Total#
Unleaded 87	2,379,381	\$ 2.2125		-.0520	\$ 2.1605	\$ 5,140,652.65
Unleaded Mid-Grade 89	0	\$ _____		_____	\$ _____	\$ _____
ULS Premium Diesel #2	259,307	\$ 3.0136		-.0529	\$ 2.9607	\$ 767,730.23
ULS Diesel #2	581,808	\$ 2.9150	\$.0285	-.0529	\$ 2.8621	\$ 1,665,192.68
Truck Transport Total						\$ 7,573,575.56

List any additional charge per gallon for Winterized Diesel, and the applicable winter additive season, if applicable:

Charge Per Gallon: \$.0285 Season: (months / dates applicable): November 15th - March 15th

Please base pricing on minimum delivery of 8,000 gallons per drop. Indicate any short load charges for quantities between 5,000 and 8,000 gallons.

Short load charge, if any: \$50

1. Identify all sources of supply: Marathon, Citgo, Husky, Sunoco, BP, Exxon Mobil
2. Approximate annual volume in gallons, in Southeast Michigan: 100,000,000 - approximate total

This form must be completed and returned with your bid.

Official bid specifications are available only at www.mitn.info.

Page 17 of 24

VII. BID FORM — TANK WAGON

Do not include any governmental taxes or surcharges in the pricing below. Complete the attached Per Gallon Taxes & Surcharges Form and identify any and all governmental per gallon taxes and surcharges that will be added to the price per gallon listed below to arrive at the delivered total price per gallon to the Cooperative member.

	Est. Usage in Gallons*	OPIS Rack Ave on 10/27/23	Additive Cost per Gal	Bid Factor ±	Total Price/gallon	Ext. Total#
Unleaded 87	782,829	\$ 2.2125		.0780	\$ 2.2905	\$ 1,793,069.82
Unleaded Mid-Gr. 90	65,000	\$ 2.5926		.0780	\$ 2.6706	\$ 173,589
ULS Premium Diesel #2	371,819	\$ 3.0136		.0771	\$ 3.0907	\$ 1,149,180.98
ULS Diesel #2**	67,717	\$ 2.9150	\$.0285	.0771	\$ 2.9921	\$ 202,616.04
ULS Dyed Diesel #2	41,319	\$ 2.9393		.1021	\$ 3.0414	\$ 125,667.61

* Estimated annual usage of cooperative in gallons

** Use OPIS USL Diesel #2 rack average price on 10/27/23 (10 AM) and list cost per gallon of additive for Premium blend.

Extended total is calculated by multiplying estimated annual usage by TTL Price Per Gallon

Tank Wagon Total \$ 3,444,123.45

List any additional charge per gallon for Winterized Diesel, and the applicable winter additive season, if applicable:

Charge Per Gallon: \$.0285 Season: (months / dates applicable): November 15th - March 15th

The term "tank wagon" is intended to describe delivery in lots of 5,000 or less. Please specify minimum delivery quantity: _____

1. Identify all sources of supply: Marathon, Citgo, Husky, Sunoco, BP, Exxon Mobil

2. Approximate annual volume in gallons, in Southeast Michigan: 100,000,000 approximate total.

This form **must** be completed and returned with your bid.

Official bid specifications are available only at www.mitn.info.

Page 18 of 24

VII. BID FORM — PER GALLON TAXES AND SURCHARGES FORM

Bid forms for Tank Wagon and Truck Transport shall exclude all state and federal taxes and surcharges. It shall represent only the OPIS Rack Average per gallon price, diesel premium additive, bid factor, and winter additive, if applicable. List applicable surcharges on this form.

Sales and Excise Taxes: Each cooperative member is exempt from sales and federal excise taxes. Bid price shall not include any taxes. Each cooperative member will issue the necessary exemption certificates, if requested.

State and Federal Surcharges: List all State and Federal Surcharges below (Fed UST, MI UST, etc.) as a per gallon cost, delivered. Only those fees, and surcharges legally required to be paid by the Cooperative Member shall be included, and shall be firm for the term of the initial award and any extension, subject to the following:

Any reduction in the per gallon surcharges listed below shall take effect immediately and shall be communicated to the City of Sterling Heights Purchasing Manager and the Cooperative with the next invoice.

Any increase in the per gallon surcharges listed below, or any new surcharge added, must be approved in advance by the City of Sterling Heights Purchasing Manager prior to including in any invoice. Only those State and Federal Surcharges in which Cooperative members are legally obligated to pay will be considered.

Unleaded Gasoline: Describe Surcharge

Federal Lust _____
Federal Superfund _____
MI Enviornmental Fee _____

Surcharge Fee Per Gallon

\$.001 _____
\$.003515 _____
\$.01 _____

Diesel Fuel: Describe Surcharge

Federal Lust _____
Federal Superfund _____
MI Enviornmental Fee _____

Surcharge Fee Per Gallon

\$.001 _____
\$.003905 _____
\$.01 _____

Add Comments / Notation Here: _____

This form must be completed and returned with your bid.

Official bid specifications are available only at www.mitn.info.

VI. SPECIFICATIONS

The governmental entities of Ann Arbor Public Schools, Birmingham, Bloomfield Township, Clinton Township, Eastpointe, Farmington Hills, Grosse Pointe Woods, Huron-Clinton Metro parks, Livonia, Madison Heights, Macomb County Roads, Novi, Oakland County, Rochester Hills, Royal Oak, St. Clair Shores, Southfield, Sterling Heights, Troy, Warren, Waterford, and West Bloomfield, herein known as the "Cooperative", are jointly requesting sealed bid proposals for the purchase of gasoline and diesel fuel, as described below, in truck transport and tank wagon deliveries for the period of **February 1, 2024 through January 31, 2026**. The Cooperative reserves the right to extend the contract, exclusively, unless the vendor can show that terms or conditions or their variables within the contract have changed.

The Cooperative members listed above have their estimated annual fuel use incorporated into the bid. In addition, there may be approximately 2-3 additional entities that may be included at a later date. Individual governmental entity participation in the Cooperative may be subject to the entity's governing board approval.

TRUCK TRANSPORT ESTIMATED TOTAL ANNUAL REQUIREMENTS

Unleaded 87 Octane	2,379,381	gallons
Unleaded Mid-grade 90 Octane	0	gallons
ULS Diesel #2 Premium	259,307	gallons
ULS Diesel #2	581,808	gallons

TANK WAGON ESTIMATED ANNUAL REQUIREMENTS

Unleaded 87 Octane	782,829	gallons
Unleaded Mid-grade 90 Octane	65,000	gallons
ULS Diesel #2 Premium	371,819	gallons
ULS Diesel #2	67,717	gallons
ULS Diesel #2 – Dyed	41,319	gallons

SPECIFICATIONS

Unleaded gasoline (10% Ethanol)	Minimum octane rating of 87	(R+M)/2
Mid-grade gasoline (10% Ethanol) (used mostly for boats)	Minimum octane rating of 90	(R+M)/2
Ultra Low Sulphur Diesel	Maximum sulphur 15ppm	

All gasoline shall be free of water, suspended matter and strong obnoxious odors and shall meet the standards as per ASTM, D439-83 and all other recognized minimum standards.

Diesel fuel: The following specifications should be considered the minimum acceptable. All diesel fuel must meet or exceed the latest ASTM D975 version of standard specification, be free of water, suspended matter and strong obnoxious odors.

	<u>PREMIUM NO. 2</u>		<u>NO. 2</u>
	<u>SUMMER</u>	<u>WINTER</u>	
Gravity, API, Min (ASTM D287)	34	36	30
Flash, F., P-M, Min. (ASTM D93)	155	145	140
Pour Point, F., Max. (ASTM D97)	-10	-20	+10 to -5
Cloud Point, F., Max. (ASTM D2500)	0	-15	+15 max
Viscosity @ 40 C., (100 F.) MIN. c St. (ASTM D445)	35	33	2.0
	-	-	3.6
Carbon Residue on 10% Bottoms, % Max. (ASTM D524)	.02	.02	0.35
Ash, % Max. (ASTM D482)	0.01	0.01	0.01
Corrosion 3 hrs. @ 122 F., Max. (ASTM D130)	1	1	1
Distillation (ASTM D86) 10% Recovered, F., Max.	413	413	Report
Color, Min. (ASTM D156)	-	-	-
Color, Max. (ASTM D1500)	-	-	2.5
Cetane No., (Motor), Min. (ASTM D613) or Cetane Index (ASTM D976)	45.0	46.0	40.0
Water & Sediment (D96) Max.	0	0	Clear/Bright

All No. 2 Premium and No. 2 delivered *must* not exceed 0.0015 percent by weight of sulfur.

VENDOR QUALIFICATIONS

Bids will be accepted only from vendors who are licensed by the State of Michigan as a wholesale distributor. Vendors may be required to submit financial data as required for qualification. Please submit all sources of supply and approximate volume of annual business currently transacted in Southeast Michigan where indicated on your bid form.

MISCELLANEOUS

The vendor will be responsible for any spillage. If the governmental entities need to clean or otherwise remedy the results of a spill, the vendor will be responsible for all costs incurred, to notify the Department of Natural Resources and to complete and file all required forms. Proof of all such actions are to be provided to cooperative member concerned. Inasmuch as the fuel to be supplied under this agreement is for Police, Fire and other emergency services, the successful bidder shall agree to designate the members of this cooperative as priority services.

In any case where vehicle performance is poor and fuel quality is suspect, the vendor shall provide the necessary technical assistance and independent testing to determine the cause and/or solution to the problem. Testing would be at vendor's expense, if fuel is determined to be of poor quality.

The vendor is responsible for all expense to remove defective fuel and repair equipment. All defective fuel would be replaced with fuel meeting specifications and priced at original delivery date. If requested by agency, driver to provide fuel sample before fuel is dropped into tank. Agency to provide container and sample.

In the event any member of the cooperative elects to have an additive added to their diesel, the additional cost per gallon, as bid, will be charged. Example: ULS Diesel #2 Premium would be charged at the rate for USL Diesel #2 plus the per gallon charge for premium additive, as bid.

Indicate on the Bid Form additional charges, if any, for a split order of fuel to equal the vendor's minimum order (i.e. 4,000 gallons of diesel and 4,000 gallons of unleaded) at the same address.

METHOD OF AWARD

The Detroit, Michigan Market OPIS Contract - Rack Average will be used as a point of reference in evaluating bid prices and as the method for price adjustments during the term of the agreement. Please submit your bid on the basis of the OPIS for Detroit Michigan Rack Average on prices that are contained in the 10:00:01, October 27, 2023 publication date. Unit prices and factors prevail, and the cooperative will correct any extension errors.

Please provide base pricing for truck transport on minimum delivery of 8,000 gallons per drop. Indicate any short load charges for quantities between 5,000 and 8,000 gallons. Base pricing for tank wagon on minimum delivery of 250 gallons.

Use Diesel #2 OPIS Index for No. 2 Premium Diesel if *not* shown on the OPIS Index.

Award will be made on a joint basis. However, separate purchase orders will be issued by each member of the cooperative, subject to approval of respective elected officials.

The successful bidder shall have the option to extend the terms of the agreement to other governmental units in the Metropolitan area upon approval of the Purchasing Manager of the City of Sterling Heights.

The members of the cooperative reserve the right to accept or reject any or all bids, waive irregularities or informalities, award to other than the low bidder, to split award and to accept any bid considered to be in the best interests of the members. All bids shall be in accordance with the specifications and shall be submitted on the bid forms contained herein. Any exceptions shall be so noted.

The cooperative members individually reserve the right to withdraw from this contract if their governing body will not approve the contract as awarded and in the event of the abandonment of full storage tanks. The vendor is required to hold prices for the other cooperative members. If more than two (2) members cannot obtain approval from their respective governing body, the cooperative bid will be void.

CITY OF STERLING HEIGHTS
ITB-SH23-052: TRUCK TRANSPORT AND TANK WAGON
DELIVERIES OF UNLEADED GASOLINE AND DIESEL FUEL

**BID TABULATION - TRUCK TRANSPORT
NOVEMBER 13, 2023**

Commodity	Estimated		OPIS		Colonial Oil Industries			OPIS		Corrigan Oil Comp			OPIS		Gen Oil			OPIS		Mansfield Oil Company			
	Gallons	Avg	Add/gal	+/- Factor	Price/gal	Ext Total	Avg	Add/gal	+/- Factor	Price/gal	Ext Total	Avg	Add/gal	+/- Factor	Price/gal	Ext Total	Avg	Add/gal	+/- Factor	Price/gal	Ext Total		
Unleaded 87	2,379,381	2.2125	-0.0382	\$2.1743	\$5,173,488.11	2.2125	-0.02	\$2.1915	\$5,214,413.46	2.2125	-0.01	\$2.2025	\$5,240,586.65	2.2125	-0.0065	\$2.2060	\$5,248,914.49						
Unleaded Mid-Grade 89	0	2.5926	-0.0572	\$2.5354	0.00	2.5926	-0.02	\$2.5716	\$0.00	2.5926	-0.01	\$2.5826	\$0.00	2.5926	-0.0567	\$2.5359	\$0.00						
ULS Premium Diesel #2	259,307	3.0136	-0.0211	\$2.5925	775,976.20	3.0136	0.03	\$3.0436	\$789,226.79	3.0136	-0.02	\$2.9941	\$776,391.09	3.0136	0.0227	\$3.0363	\$787,333.84						
ULS Diesel #2	581,808	2.9150	0.035	-0.0411	\$2.8739	1,672,058.01	2.9150	0.01	-0.02	\$2.8940	\$1,683,752.35	2.9150	0.0199	-0.01	\$2.9041	\$1,689,628.61	2.9150	0.03	-0.0223	\$2.8927	\$1,682,996.00		
Totals					\$7,621,522.32				\$7,687,392.60						\$7,706,606.35					\$7,719,244.33			
Winter Additive Typically November - March						\$0.03 / gal November-March					\$0.01 / gal November-March					0.0199 As Requested					\$0.03 / gal November-March		
Short load charge - (5,000-8,000 gals)						\$150					\$150 for less than 8,000 gal					\$50.00					\$250		
Volume/Gallons, SE MI						4.5 million					did not disclose					30,000,000.+					20 million		
Split order charge						\$85.00					N/A					\$50.00					\$50.00		
## Fuel Cost Recovery Surcharge																							
Delivery Time						24 hours					24 - 48 hours					24 hours							

Commodity	Gallons	Avg	Estimated	OPIS	Sunoco		
			Add/gal	+ / - Factor	Price/gal	Ext Total	
Unleaded 87	2,379,381	2.2125		-0.0037	\$2.2088	\$5,255,576.75	
Unleaded Mid-Grade 90		0	2.5926	-0.0037	\$2.5889		\$0.00
ULS Premium Diesel #2	259,307	3.0136		-0.0037	\$3.0099	780,488.14	
ULS Diesel #2**	581,808	2.9150	0.25	-0.0037	\$2.9113	1,693,817.63	
Totals						\$7,729,882.52	
Winter Additive Typically November - March Short load charge - Less than 5,000 Gal Volume/Gallons, SE MI Split order charge ## Fuel Cost Recovery Surcharge Delivery Time					\$0.025 \$75. betweenee 5,000 and 8,000 5,387,001 N/A 24 hours		

Corrected by Purchaing

Awarded as Primary

OPIS Detroit Michigan Rack Average on 11/26/19 10:00 AM Report used as pricing benchmark.
For all bid pricing above, add to price / gal \$0.001/gal for the Federal Leaking Underground Storage Tank Fee and \$0.01/gal for the Michigan Underground Storage Tank Fee. Mandatory Federal and State fees subject to change
Used wrong bid form.

** Use OPIS USL Diesel #2 rack average price on 10/27/23 (10 AM) and list cost per gallon of additive for Premium blend.

CITY OF STERLING HEIGHTS
ITB-SH23-052: TRUCK TRANSPORT AND TANK WAGON
DELIVERIES OF UNLEADED GASOLINE AND DIESEL FUEL

BID TABULATION - TANK WAGON
NOVEMBER 13, 2023

Commodity	Estimated Gallons	OPIS Avg	Colonial Oil Industries				OPIS Avg	Corrigan Oil Comp				OPIS Avg	Gen Oil				OPIS Avg	Mansfield Oil Company						
			Add/gal	+/- Factor	Price/gal	Ext Total		Add/gal	+/- Factor	Price/gal	Ext Total		Add/gal	+/- Factor	Price/gal	Ext Total		Add/gal	+/- Factor	Price/gal	Ext Total			
Unleaded 87	782,829	2.2125	0.4377	\$2.6502	\$2,074,653.42	2.2125	0.1195	\$2.3320	\$1,825,557.23	2.2125	0.0995	\$2.3120	\$1,809,900.65								N/B			
Unleaded Mid-Grade 90	65,000	2.5926	0.4209	\$3.0135	195,877.50	2.5926	0.1195	\$2.7121	\$176,286.50	2.5926	0.0995	\$2.6921	\$174,986.50								N/B			
ULS Premium Diesel #2	371,819	3.0136	0.4184	\$3.4320	1,276,082.81	3.0136	0.1695	\$3.1831	\$1,183,537.06	3.0136	0.0895	\$3.1031	\$1,153,791.54								N/B			
ULS Diesel #2**	67,717	2.9150	0.04	0.4094	\$3.3244	225,118.39	2.9150	0.03	0.1195	\$3.0345	2.9150	0.0199	0.0925	\$3.0075	\$203,658.88							N/B		
ULS Diesel #2 Dyed	41,319	\$2.9393	0.0446	\$2.9839	123,293.42	\$2.9393	0.1195	\$3.0588	\$126,386.56	\$2.9393	0.0925	\$3.0318	\$125,270.94								N/B			
Totals																								
Winter Additive Typically November - March			\$0.03 / gal November-March					\$0.03 / gal November-March					0.0199 as requested											
Short load charge - Less than 5,000 Gal			N/A					N/A					None											
Tank Wagon min delivery quantity			150 gallons					\$150 for less than 150 gallons					30,000,000 +											
Volume/Gallons, SE MI			4.5 million					not disclosed					\$50.00											
Split order charge			None if at same location property					corrigan oil bid 89 not 90 octane					24 - 48 hours											
## Fuel Cost Recovery Surcharge																								
Delivery Time																								

Commodity	Estimated Gallons	OPIS Avg	Marathon Flint					Petroleum Traders					Ports Petroleum Co				OPIS Avg	RKA Petroleum Co			
			Add/gal	+/- Factor	Price/gal	Ext Total		Add/gal	+/- Factor	Price/gal	Ext Total		Add/gal	+/- Factor	Price/gal	Ext Total		Add/gal	+/- Factor	Price/gal	Ext Total
Unleaded 87	782,829	2.2125	0.14	\$2.3525	\$1,841,605.22												2.2125	0.0780	\$2.2905	\$1,793,069.82	
Unleaded Mid-Grade 90	65,000	2.5926	0.14	\$2.7326	177,619.00												2.5926	0.0780	\$2.6706	\$173,589.00	
ULS Premium Diesel #2	371,819	3.0136	0.0220	0.14	\$3.1536	1,172,568.40											3.0136	0.0771	\$3.0907	\$1,149,180.98	
ULS Diesel #2**	67,717	2.9150		0.14	\$3.0550	206,875.44											2.9150	0.0285	0.0771	\$2.9921	\$202,616.04
ULS Diesel #2 Dyed	41,319	\$2.9393		0.14	\$3.0793	127,233.60											\$2.9393	0.1021	\$3.0414	\$125,667.61	
Totals																					
Winter Additive Typically November - March			0.022 November-March					\$150 for less than 150					N/A					0.0285 November-March			
Short load charge - Less than 5,000 Gal			\$100,000,000					100,000,000					N/A					\$100,000,000			
Volume/Gallons, SE MI			None if same property/\$50. if separate					50.00					\$50.00					\$50.00			
Split order charge			4-6 hours					24 - 48 hours													
## Fuel Cost Recovery Surcharge																					
Delivery Time																					

Commodity	Estimated Gallons	OPIS Avg	Sunoco			
			Add/gal	+/- Factor	Price/gal	Ext Total
Unleaded 87	782,829	2.2125	0.5000	\$2.7125	\$2,123,423.66	
Unleaded Mid-Grade 90	65,000	2.5926	0.5000	\$3.0926	201,019.00	
ULS Premium Diesel #2	371,819	3.0136	0.5000	\$3.5136	1,306,423.24	
ULS Diesel #2**	67,717	2.9150	0.025	0.5000	\$3.4150	231,253.56
ULS Diesel #2 Dyed	41,319	\$2.9393	0.5000	\$3.4393	142,108.44	
Totals						
Winter Additive Typically November - March			0.025 November-March			
Short load charge - Less than 5,000 Gal			500 Minimum with \$100. fee under 5,000 gal			
Volume/Gallons, SE MI			5,387,001			
Split order charge			N/A			
## Fuel Cost Recovery Surcharge			24 hours			
Delivery Time						

Corrected by Purchasing

Awarded as Primary