



## DEATH CERTIFICATE REQUEST

**SUBMIT TO:**

CITY OF STERLING HEIGHTS  
OFFICE OF THE CITY CLERK  
40555 UTICA ROAD, PO BOX 8009  
STERLING HEIGHTS, MI 48311-8009  
  
586-446-2420  
[cityclerk@sterlingheights.gov](mailto:cityclerk@sterlingheights.gov)

**COST:**

\$26.00 first certified copy (includes filing fees)

\$9.50 each additional certified copy.

*(for office use only)*

Payment Received \_\_\_\_\_ (date)

Request Completed By \_\_\_\_\_ (initials)

1. Name of Deceased: \_\_\_\_\_

Date of Death: \_\_\_\_\_

Number of Certified Copies Requested: \_\_\_\_\_

\$26.00 first certified copy (includes filing fees) / \$9.50 each additional copy.

2. How would you like to receive the copies?

- Pick up – Monday-Friday 8:30am-5:00pm (excludes Holidays)
- US Mail – Please note; we are not responsible for any delay in Post Office deliveries

3. Name of Requester: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Requester: \_\_\_\_\_ Date: \_\_\_\_\_